

Provider Access Policy

Date reviewed:	May 2024	
Approved by:	LGB	TBC
Next review due by:	Annually	

For Office Use Only:

Policy Version: 1.0

To make changes to this policy, please email admin@lincolnshiregateway.co.uk.



CONTENTS

1. Introduction
2. Pupil entitlement
3. Management of provider access requests
4. Opportunities for access
5. Premises and facilities

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the Academy for the purpose of giving them information about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement

All pupils in years 7-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Pupils will receive four encounters for students during their time at Kirton Academy:

- Minimum of two encounters during year 8 or 9 that all pupils will attend.
- Minimum of two encounters during year 10 or 11 that all pupils will attend.
- In line with new legislation from January 2023 we will continue to provide provision for pupils to learn and engage with employers and providers of apprenticeships, wider technical educational options such as T-Levels and Higher Technical Qualifications

Management of Provider Access Requests

Procedure

A provider wishing to request access should contact Elizabeth Green, Career Leader, telephone: 01652 648276; Email: green@kirtonacademy.co.uk

Opportunities for Access

A number of events, integrated into the Academy careers programme, will offer providers an opportunity to come into the Academy to speak to pupils and/or their parents/carers:

- Assembly programme
- Tutor time programme
- Step Up Day programme
- Individual and specific year group activities and events, trips and visits

Please speak to our Careers Leader (Mrs Elizabeth Green) to identify the most suitable opportunity for you.

Premises and Facilities

The Academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The Academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Office, which is managed by the Careers Admin Officer, Miss Paula Davidson. The Careers Office is available to all students at lunch and break times.