



Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where **individual pupils are self-isolating**, please see the final section of this document.

The remote curriculum

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we may need to make some adaptations in some subjects, for example practical subjects such as music, art, PE and technology.

Remote learning

Remote lessons will take place in the same timeslots as they would normally if learning were face-to-face in school. For example, if a pupil has history period one on a Monday morning, his/her remote history lesson will take place on Monday between 9.05am and 10.05am. Pupils simply need to follow their school timetable.

Online lessons and independent learning tasks

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Year group	Lesson duration (x5 each day)	Home learning expectation (if set)
Years 7, 8 and 9	50-55 minutes	30 minutes
Years 10 and 11	50-55 minutes	45 minutes

Accessing remote education

Online lessons will take place on Microsoft Teams.

Please see the student guide to MS Teams that is enclosed with this document.

For those without digital or online access

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- All pupils/parents have been surveyed regarding access.
- Huntcliff School will continue to ensure, as far as is possible, that all pupils are able to access online learning.
- In applicable cases, laptops and electrical equipment have been loaned to the pupil. **All equipment remains the property of Huntcliff School.**
- Network boosters / routers / dongles have been provided when needed.
- Pupils/parents/carers experiencing problems accessing online lessons or wish to discuss the availability of electronic resources, can contact the school on reception@huntcliffschool.co.uk or admin.huntcliffcomp@northlincs.gov.uk and your request will be forwarded to the relevant department (please specify the department/teacher in your e-mail).
- If online remote learning is not feasible, pupils in question will be classes as 'vulnerable' and invited to attend school in person.
- If working online, pupils will be directed by their teachers as to how to submit completed work.
- If pupils are working on paper, they can mail it to school or email scanned or photographed images of the completed work to the relevant teacher. If pupils/ parents/ carers are unaware of the teacher's school email address, please check the "about us/staff" area of the school website to find the relevant staff member's name and e-mail them (initialsurname@huntcliffschool.co.uk) or the work can be sent to reception@huntcliffschool.co.uk with an appropriate FAO notification.

Remote teaching

We use an appropriate combination of the following approaches to teach pupils remotely:

- live teaching (online lessons on MS Teams)
- recorded teaching (online live events on MS Teams)
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- textbooks and reading books
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- long-term project work and/or internet research activities

Engagement and feedback

- Pupils are expected to attend online lessons in the same way as they attend school.
- Unless ill attendance is compulsory.
- Pupils are expected to engage fully in their remote learning in the same way as they are in school.
- We respectfully request that parents and carers do everything possible to ensure that their child attends all online lessons (as per their school timetable), that they complete all work set remotely to the best of his/her ability and that they meet all submission deadlines.

Checking pupil engagement

- Attendance is recorded for each online lesson. This data will be used to inform school attendance figures.
- Should a pupil display disruptive behaviour during an online lesson, they will be locked out of that lesson by the teacher.
- If the school or a teacher has a concern regarding your child's attendance of online lessons or his/her online behaviour or the completion of online and remote learning tasks, parents/carers will be contacted at the earliest opportunity.
- Teachers will seek opportunities to praise pupils for positive engagement and progress during remote learning.

Assessing work and progress

- Pupils will receive feedback on the work they produce remotely in line with school policies.

Remote learning and pupil progress will be assessed and monitored using an appropriate combination of;

- whole-class feedback
- individual feedback
- the chat function on MS Teams
- quizzes marked automatically via digital platforms
- work emailed to the teacher.
- Class and individual trackers that will continue to be kept by teachers in the same way as they are for in-school learning

Additional support for pupils with particular needs

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- SENDCo will contact all students with EHCP's on a weekly basis to check on wellbeing and support any learning needs. All parents of students with EHCP's have access to SENDCo through email.
- SEND reviews will take place remotely either by telephone or online.
- SEND and the Pastoral Team will continue to work closely together and hold a joint spreadsheet in order to gain an overall view of all aspects of students.
- All teachers are teachers of SEND. During online learning, work will be suitably differentiated and scaffolded in order to meet the needs of all students.
- In addition to this teaching staff will be available via email or MS Teams messages to assist any student with additional needs.
- Teaching assistants will be available on a rota basis for contact for students with K status. Email addresses will be sent to all students with details of who and how to contact.
- When possible, teaching assistants will participate in MS Teams lessons in order to be able to further advise students if they need additional help following on line learning. They will also act as a liaison between student and teacher.
- The mental health and well-being of SEND students is paramount and any concerns regarding this will be shared with the pastoral team and any other agencies involved with the student.
- SENDCo and PA will update a RAG-rated SEND register, which is compiled with the input from Teachers and Support Staff. This will also contain information on student well-being in addition to their learning outcomes. This register is available for all staff at all time. It will be particularly useful when school re-opens.
- All SEND related training required will take place online.
- When necessary, disadvantaged students will be provided with online access and learning resources in line with their peers.
- No SEND student will be placed at a disadvantage from their peers during online and remote learning.
- All plans are flexible to accommodate all students with SEND.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

- Pupils who are self-isolating will follow the same curriculum as his/her peers in school.
- All lessons and work will be posted on MS Teams (in the class area) so that self-isolating pupils are able to access the resources from the lessons covered in school.
- There may also be occasion when the learning resources will be emailed to absent pupils using their school email account.
- All work produced will be marked and fed back upon in line with school policies.
- Absent pupils will be supported to catch up on or consolidate key learning covered remotely when they return to school, using the demonstrate-connect strategy.